

Erie Township

Monroe County, Michigan
2065 Erie Road, P.O. Box 187, Erie, MI 48133-0187 (734-848-4530)

NOTICE of APPEAL to the ZONING BOARD of APPEALS

(All references to "Section" and "Article" refer to the Erie Township Zoning Ordinance)

Important Notice to Applicants: This application must be completed in full and submitted to the Township Clerk. All questions must be answered completely. If additional space is needed, number and attach additional sheets.

1) APPLICANT:

Name	Street Address	City / State / Zip Code	Telephone #
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2) Appeal For: Administrative Review Ordinance Interpretation Variance

APPEAL of an ADMINISTRATIVE DECISION

(This part is to be completed for appeals of an administrative decision only. See Section 6.05(A))

- 1) The applicant requests the Board of Appeals to reverse or modify the administrative decision of the Zoning Administrator / Planning Commission / Township Board (circle as applicable) made on _____ (date) regarding Application No. _____ (Attach a copy of the administrative decision.)
- 2) Reversal or modification requested: _____

- 3) Reasoning for reversal or modification of decision: _____

INTERPRETATION of ZONING ORDINANCE TEXT or MAP

(This part is to be completed for ordinance interpretation requests only. See Section 6.05(B))

- 1) The applicant requests the Board of Appeals make an interpretation of:
 - _____ a. The location of district boundaries on the Zoning Map as applied to the property described in this application on attached sheet (See Section 10.04).
 - _____ b. The provisions of Section _____ of the Ordinance.
 - _____ c. Other, specify, _____
- 2) Please describe in detail the nature of the problem to be interpreted and the reason for the request.

FOR TOWNSHIP USE ONLY			
Appeal Number:		Tax Parcel Number:	
Date Received:		Date of Final Action: -- --	
Fee Paid	Date	Action:	
1)			

REQUEST for VARIANCE

(This part is to be completed for variance requests only. See Section 6.05(C))

1) State specifically the variance being requested (such as a 5 foot reduction on side yard setback, 20% reduction in parking spaces, etc.)

2) Describe the peculiar or unusual characteristics of your property which require the granting of a variance.

- | | | |
|-------------------|-----------------|------------------------------|
| _____ too narrow | _____ elevation | _____ soil |
| _____ too small | _____ slope | _____ subsurface |
| _____ too shallow | _____ shape | _____ other (please specify) |

3) State exactly what is intended to be done on the property which necessitates a variance.

4) Legal description of subject property:

5) Address of Property: _____

6) This property is: unplatted or platted or part of a condominium subdivision (circle appropriate answer)

Name of platted or condominium subdivision: _____

7) Present use of the property is: _____

8) Existing zoning classification of the property is: _____

9) Are there deed restrictions on the property: _____ Yes _____ No

10) **SUPPORTING DOCUMENTS:** The following materials shall be submitted as part of an application for a variance in addition to other materials noted in this application.

A. Drawings: Seven (7) copies of a plan drawn to scale of 1 inch = 100 feet clearly showing, but not limited to, property lines, lot shape and dimensions, proposed and existing building locations and dimensions, parking and yard areas, and features for which a variance is being requested.

B. Proof of Property Ownership: The applicant must attach proof of ownership of the property subject to the application, such as a tax bill or property deed, or other evidence of interest in the property.

C. Deed Restrictions: The applicant must attach a copy of all existing deed restrictions impacting the property.

18) **JUSTIFICATION:** Section 6.05(C) identifies the basis for the review of variance request. The applicant is strongly encouraged (not required) to submit written documentation to support the variance request according to the review standards of section 6.05(C).

19) **AFFIDAVIT:** I (we), the undersigned, acknowledge that if a variance is granted, or other decisions favorable to the undersigned are rendered upon this appeal, the said decision does not relieve me (us) from compliance with all other provisions of the Erie Township Zoning Ordinance. I(we), the undersigned, affirm that the answers, statements, and information contained herein are in all respects true and correct to the best of my (our) knowledge and belief.

Appellant(s) Signature(s) Date